

**Central District Board of Health Meeting Minutes
707 N. Armstrong Pl, Boise, ID 83704
Friday, February 12, 2016 ~ 8:30 a.m. to 12:12 p.m.**

Board Members

Steven F. Scanlin, JD, Chair
Commr. Laura Baker
Dr. Jane Young, DNP

Dr. Ted Epperly, MD, V-Chair
Megan Blanksma

Commr. Elt Hasbrouck, Trustee
Betty Ann Nettleton, RN

Guests

Jerri Henry

Staff

Russell A. Duke, Director
Rob Howarth
Bob Nertney

Donna Mahan, Recorder
Lorraine Fortunati

Bonnie Spencer
Kimberly Link

Call Board of Health Meeting to Order – Steve Scanlin

Steve Scanlin, Board Chair, called Central District Health Department (CDHD) Board of Health meeting to order at 8:32 a.m.

Board of Health Minutes for December 11, 2015 – Steve Scanlin

The December 11, 2015 Board of Health minutes stand approved as presented.

Public Drinking Water Systems – Jerri Henry, DEQ Water Manager

Jerri Henry, DEQ Water Manager, shared with the Board what led to the water contamination in Flint, Michigan and provided an overview of the public water systems and controls in Idaho.

Financial Reports – Bonnie Spencer

The FY 2016 Budget to Actual for January 2016 report reflects that we are 58% through the FY 2016 budget year. Total revenues are at 58% of budget. Fees are at 70%; contracts are at 58%; and county contributions are at 42%. Total expenditures are at 58%. Personnel cost is at 58%. Operating cost is at 51%; and capital cost is over budget but will be adjusted in the budget revision. The FY 2016 Cash Balance Statement and Reserve Report at the end of January reflects a total cash balance of \$2,565,332; and the reserve fund designation is \$2,097,748 with a cash balance of undesignated funds at \$467,585. We have a balance of \$105,997 left in our Special Projects Reserve Fund.

Serving Valley, Elmore, Boise, and Ada Counties

Ada / Boise County Office

707 N. Armstrong Pl.
Boise, ID 83704
Enviro. Health: 327-7499
Reproductive Health: 327-7400
Immunizations: 327-7450
WIC: 327-7488
FAX: 327-8500

Elmore County Office

520 E. 8th St. North
Mountain Home, ID 83647
Enviro. Health: 587-9225
Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office

703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174

FY 2016 Budget Revision – Bonnie Spencer

After Bonnie presented the FY 2016 Budget Revision proposal and the FY 2016 Reserve Fund proposal, the Board reviewed and discussed both proposals.

Motion: Commissioner Elt Hasbrouck made the motion to approve the FY 2016 Budget Revision proposal as presented; seconded by Dr. Ted Epperly; no further discussion; motion carried.

Motion: Jane Young made the motion to approve the FY 2016 Reserve Fund proposal as presented; seconded by Betty Ann Nettleton; no further discussion; motion carried.

FY 2013 and FY 2014 Audit Summary – Bonnie Spencer

There were no findings and recommendations as a result of this audit.

Motion: Commission Elt Hasbrouck so moved to acknowledge the results of the FY 2013-2014 audit; Jane Young seconded; no further discussion; motion carried.

Quarterly Strategic Plan Progress Report – Bonnie Spencer

The second quarter strategic plan scorecard was reviewed and discussed by the Board.

Break – Steve Scanlin

Network Security Assessment Project – Bonnie Spencer

The Board was provided a copy of the Backup and Disaster Recovery Review, which reflected no concerns being identified. Our next step is the internal and external intrusion test.

Zika Virus – Kimberly Link

With the national news on the Zika virus, a mosquito-borne illness, Kimberly Link, our Epidemiology Program Manager, provided current information on the virus.

Trustee Update Report – Commissioner Elt Hasbrouck

The District Trustees have met twice during this legislative session. The two main discussions have been around Medicaid expansion and the state general formula.

IAB Resolutions – Russell Duke

Russ will bring an updated resolution for Medicaid expansion in March. The Board will bring resolution ideas that are meaningful and achievable that they would like to see developed for 2016 Idaho Association of District Boards of Health business meeting.

Remodel of Armstrong Building – Russell Duke

We are looking at both remodeling this building or purchasing and remodeling a different facility to better serve our clients. A working subcommittee will be developed, including two Board members, to work on the project. Drs. Young and Epperly volunteered to serve on the subcommittee.

Director's Report – Russell Duke

Review Performance Goals

The Millennium Fund Committee Prescription Monitoring Program was denied. We will look at alternatives.

Stoptuitionhikes.com

The leadership of Stoptuitionhikes.com decided to discontinue the effort for this year.

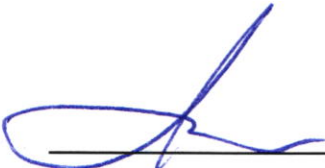
Budget Hearing Location

Valley County will be hosting the Budget Hearing this year. We are looking at holding the meeting in Cascade at the Ashley Inn.

Adjournment – Steve Scanlin

No further business was brought before the Board; meeting adjourned at 12:12 p.m.


Respectfully submitted:



Steven F. Scanlin, Board Chair

3/18/16

Date



Russell A. Duke, Secretary