

Central District Health Board of Health Meeting
Friday, March 20, 2020
707 N Armstrong Place, Boise, Idaho, Syringa Room
8:30 a.m. to 11:30 p.m.

Conference Call: 1-855-291-0679 | Meeting # – 8502# | Attendee Code – 1234#

Board of Health Members

Betty Ann Nettleton, RN, Chair
Rep. Megan Blanksma, Vice Chair (absent)
Comr. Elt Hasbrouck, Trustee
Ted Epperly, MD

Comr. Diana Lachiondo
Comr. Ryan Stirm
Jane Young, DNP

Staff

Russell A. Duke, District Director
Donna Mahan, Recorder
Bonnie Spencer

Kris Spain
Rob Howarth
Kimberly Link

Natalie Bodine
Brandon Atkins
Christine Myron

Call Board of Health Meeting to Order – Betty Ann Nettleton

Betty Ann Nettleton, Board Chair, called Central District Health (CDH) Board of Health meeting to order at 8:32 a.m.

Approve Board of Health Minutes for February 21, 2020 – Betty Ann Nettleton

The February 21, 2020 Board of Health minutes stand approved as distributed.

Novel Coronavirus (COVID-19) Update – Kimberly Link, Natalie Bodine, Christine Myron, & Brandon Atkins

Kim Link, Communicable Disease Control Manager; Natalie Bodine, Public Health Preparedness Manager; Christine Myron, Public Information Officer; and Brandon Atkins, Public Information Officer support provided updates on CDH activity around COVID-19 from their respective areas. Key points as of March 19:

- Currently, our five lab-confirmed cases have been investigated, all are most likely travel related and no community spread in District 4.
- Six health alerts have been sent.
- The goal is to flatten the curve of disease transmission in order not to overwhelm our healthcare systems. We will be following CDC's community mitigation guidance.
- CDH's Emergency Call Center has been set up and staffed with Medical Reserve Corp volunteers.
- District 4 has met and collaborated with community partners.

- Idaho has had two SNS stockpile shipments that are being inventoried before distribution.
- Public Health Districts' PIOs have been meeting prior to COVID-19 reached Idaho, working to provide simplified messaging that includes scripts for the call center, press releases, webpages, social media, and guidance documents.
- Cases will be updated on our webpage by county Monday through Saturday.

Commissioner Elt Hasbrouck asked, on behalf of Valley County's community leaders, that the Board support writing a letter to limit access to Valley County to protect the citizens from travelers from other states already affected by COVID-19.

Motion: Commissioner Elt Hasbrouck made a motion to write a letter requesting the governor to keep out recreation travelers from out of state from coming to Valley County. Seconded Commissioner Ryan Stirm. No further discussion, vote by roll call. Yes votes: Commissioner Elt Hasbrouck and Commissioner Ryan Stirm. No votes: Dr. Ted Epperly, Dr. Jane Young, and Commissioner Diana Lachiondo. Motion failed 3 to 2.

FY-2020 Financial Report – Bonnie Spencer

The FY-2020 Budget to Actual for February 2020 report reflects that we are 67% through this budget fiscal year. Total revenues are at 75% of the budget, excluding reserve funding. Fees are at 81%, contracts are at 66%, and county contributions are at 99%. Total expenditures are at 66%. Personnel costs are at 64%. Operating costs are at 61%, and capital costs are at 81%. The FY-2020 Cash Balance Statement and Reserve Report at the end of February reflect a total cash balance of \$4,194,917; the reserve fund designations are \$1,993,342 with the undesignated cash balance of \$2,201,576.

FY-2021 Budget Guidance – Russ Duke

After discussing options, the Board supported drafting a FY-2021 budget that includes both a 3% increase from our counties and a 3% overall increase in salaries based on merit, knowing it could change based on the economy.

Motion: Commissioner Elt Hasbrouck made a motion to approve drafting a proposed FY-2021 budget that includes a 3% increase from the counties and a 3% overall increase in salaries based on merit; seconded Commissioner Ryan Stirm. No further discussion; motion carried.

Regional Behavioral Health Board – Russ Duke

Russ shared the Regional Behavioral Health Board has low attendance since the law changed, which no longer allows commissioners to delegate a representative in their place. The Board supports moving forward to changing the law back to allow delegates to participate.

Use of CDH Facility Policy – Russ Duke

The CDH Facility Use Policy will be updated after we receive data from the private sector to ensure rates are competitive.

Public Health Districts' Cash Balances – Bonnie Spencer

Bonnie reviewed a copy of the Public Health District Cash Balances as of December 31, 2019, reflecting all seven health districts' cash balance allocations.

Director's Report – Russ Duke

Russ confirmed that we have activated our Continuity of Operation Plan.

Adjournment – Betty Ann Nettleton

No further business was brought before the Board; meeting adjourned at 11:17 a.m. Next meeting will be held on Friday, April 17, 2020, in Boise.

Attest:


Betty Ann Nettleton
Board Chair


Russell A. Duke, District Director
Secretary to the Board

Board Minutes approved on April 17, 2020.