



MAIN OFFICE • 707 N. ARMSTRONG PL. • BOISE, ID 83704-0825
PHONE (208) 375-5211 • FAX (208) 327-8500 • cdhd.idaho.gov

"Healthy People in Healthy Communities"

**Central District Health Department
Budget Hearing and Board of Health Meeting
Boise Basin Senior Center, 102 Bear Run Road, ID, Idaho
Friday, May 18, 2018 ~ 10:00 a.m. to 2:00 p.m.**

Board Members

Betty Ann Nettleton, RN, Chair	Dr. Ted Epperly, MD (Absent)
Rep. Megan Blanksma, Vice Chair (Absent)	Steven F. Scanlin, JD
Comr. Elt Hasbrouck, Trustee	Dr. Jane Young, DNP
Comr. Laura Baker	

Guest

Comr. Alan Ward, Chair of Boise County Commission
Comr. Gordon Cruickshank, Chair of Valley County Commission
Christina Ojeda

Staff

Russell A. Duke, District Director	Donna Mahan, Recorder	Bonnie Spencer
Rob Howarth	Kris Spain	Brandon Atkins
Michele Hanrahan	Marty Jones	Jerry Davis
Mike Reno	Lora Badigian	

Budget Hearing

Boise County Commissioner Alan Ward called the Budget Hearing to order at 10:02 a.m. with roll call by the committee members: Commissioner Laura Baker, proxy delegate for Boise County; Betty Ann Nettleton, proxy delegate for Elmore County; and Commissioner Gordon Cruickshank for Valley County. Ada County was not represented.

Commissioner Ward asked for a motion to approve the proposed Central District Health Department (CDHD) FY 2019 budget as presented to the four County Boards of Commissioners in District 4.

Motion: Commissioner Gordon Cruickshank made the motion to approve the proposed CDHD FY 2019 budget as presented; seconded by Betty Ann Nettleton; the Committee thanked CDHD for their work to meet both the needs of the rural counties along with the urban county; motion carried unanimously by roll call.

Adjourn Meeting

Commissioner Ward adjourned the Budget Hearing at 10:13 a.m.

SERVING ADA, BOISE, ELMORE AND VALLEY COUNTIES

Ada / Boise County Office
707 N. Armstrong Place • Boise, ID 83704
Phone: (208) 375-5211 • Fax: (208) 327-8500

Elmore County Office
520 E. 8th Street North • Mountain Home, ID 83647
Phone: (208) 587-4407 • Fax: (208) 587-3521

Valley County Office
703 1st Street • McCall, ID 83638
Phone: (208) 634-7194 • Fax: (208) 634-2174

Call Board of Health Meeting to Order

Betty Ann Nettleton, Board Chair, called Central District Health Department (CDHD) Board of Health meeting to order at 10:14 a.m.

Board of Health Minutes for April 13, 2018

The April 13, 2018 Board of Health minutes stand approved as distributed.

FY 2018 Financial Reports

Bonnie Spencer reviewed the FY 2018 Budget to Actual Report through April, reflecting we are 83% through this budget fiscal year. Total revenues are at 91% of the budget. Fees are at 92%; contracts are at 90%; and county contributions are at 100%. Total expenditures are at 76%. Personnel cost are at 81%. Operating costs are at 74%; and capital costs are at 28%. The FY 2018 Cash Balance Statement and Reserve Report at the end of April reflects a total cash balance of \$4,883,233; the reserve fund designations are \$2,913,824 with a cash balance of \$1,969,409.

FY 2019 Fees

For Board discussion and approval, Bonnie presented the FY 2019 fee schedules for both environmental health and clinical services.

Motion: Steve Scanlin made a motion to approve the FY 2019 fees as presented; seconded by Commissioner Elt Hasbrouck; no further discussion; motion carried.

Third Quarter Strategic Plan Scorecard Review

Bonnie reviewed key highlights of CDHD's third quarter strategic plan scorecard for FY 2018, answering questions raised by the Board.

Remodel Budget Discussion

Bonnie presented the Construction Specifications Institute Division Break Out Matrix provided by HC Company, Inc., our construction manager/general contractor for the remodel project. The estimated cost for completion has increased over the past two years. Based on our current financials, we may not have to borrow money to pay for this remodel. The Board supported moving forward and reiterated the need to keep costs down.

Recognition of Years of Service

Marty Jones, after providing 40 years of services, will be retiring this summer. Marty was recognized for his commitment to public health and his most recent work in Elmore County.

Potential Change to Pharmacy Laws

Russ Duke provided the Board with the potential update to the Idaho Code 54-1721 provided by Alex Adams, Executive Director of Board of Pharmacy. This would allow for greater flexibility in public health departments' process of delivering prescription medication to our patients.

Lunch Break

Idaho Association of District Board Health (IADBH) Resolutions and Proxies

The Board of Health members were provided an opportunity to sign a proxy for the 2018 resolutions being voted on at the IADBH Business meeting in their absence.

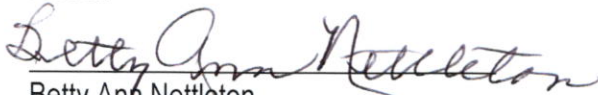
District Director FY 2019 Goals

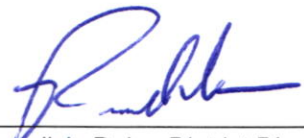
The Board deferred discussion on Russ' strategic goals until the August Board of Health meeting.

Adjournment

No further business was brought before the Board; meeting adjourned at 1:06 p.m.

Attest:


Betty Ann Nettleton
Board Chair



Russell A. Duke, District Director
Secretary to the Board

Board Minutes approved on 8/17/18_____.