

"Partnering to promote, protect and preserve health in our community"

**Central District Health Department
Friday, August 14, 2015 ~ 8:30 a.m. to 12:30 p.m.
707 N. Armstrong Place, Boise, ID**

Board Members

Steven F. Scanlin, JD, Chair Commissioner Laura Baker Dr. Jane Young, DNP	Dr. Ted Epperly, MD, V-Chair(absent) Megan Blanksma	Commissioner Elt Hasbrouck, Trustee Betty Ann Nettleton, RN
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Guest

Corey Surber	Mr. and Mrs. Ronald & Bridget Watson	Tom Turco
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Staff

Russell A. Duke, Director Michele Hanrahan	Donna Mahan, Recorder Kim Link	Bonnie Spencer Mike Reno	Rob Howarth
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Call Board of Health Meeting to Order – Steve Scanlin

Steve Scanlin, Board Chair, called Central District Health Department (CDHD) Board of Health meeting to order at 8:36 a.m., welcoming Megan Blanksma and Commissioner Laura Baker to the Board.

Board Minutes – May 15, 2015 – Steve Scanlin

The May 15, 2015 Board of Health minutes stand approved as presented.

Healthy Idaho Plan – Corey Surber

Corey Surber, Executive Director of Community Health and Public Policy from Saint Alphonsus Regional Medical Center, presented "A Vision for Idaho Healthcare." This vision demonstrated how Idaho can create a health insurance option for low income Idahoans who currently are uninsured. It is important that we get the message out regarding Medicaid Redesign to our community and especially our legislators.

Appeal of Decision: Septic Tank Size and Location – Mr. and Mrs. Ronald Watson/Staff

The Appeal Hearing began at 9:37 a.m. where Mr. and Mrs. Ronald Watson requested that the Board of Health reverse the decision of the District Director, Russ Duke, regarding a sewage disposal permit issued to Ronald A. Watson on June 15, 2015. After both Mr. and Mrs. Watson and the staff spoke, the Appeal Hearing concluded. The Board of Health has five days of this hearing to make a decision.

Executive Session – Steve Scanlin

Steve Scanlin requested a motion to go into executive session.

Motion: Betty Ann Nettleton made a motion to go into executive session under Idaho Statute 74-206 (f) to discuss legal matters; seconded by Dr. Jane Young; confirmed by roll call: Nettleton, Blanksma, Baker, Hasbrouck, Young, and Scanlin.

Serving Valley, Elmore, Boise, and Ada Counties

Ada / Boise County Office
707 N. Armstrong Pl.
Boise, ID 83704
Enviro. Health: 327-7499
Reproductive Health: 327-7400
Immunizations: 327-7450
WIC: 327-7488
FAX: 327-8500

Elmore County Office
520 E. 8th St. North
Mountain Home, ID 83647
Enviro. Health: 587-9225
Family Health: 587-4407
WIC: 587-4409
FAX: 587-3521

Valley County Office
703 N. 1st St.
McCall, ID 83638
Ph. 634-7194
FAX: 634-2174

Motion: Commissioner Elt Hasbrouck made a motion to come out of executive session; seconded by Betty Ann Nettleton; confirmed by roll call: Nettleton, Blanksma, Baker, Hasbrouck, Young, and Scanlin.

Steve called for a motion regarding the outcome of the Appeal Hearing completed today.

Motion: Betty Ann Nettleton moved that the decision of the Director be affirmed and the permit will remain opened until such time as the tank is installed and inspected or the permit expires. Seconded by Commissioner Elt Hasbrouck with no further discussion; motion carried.

Financial Reports – Bonnie Spencer

FY 2015 Year-end Financial Reports

At FY 2015 year-end, we show a \$671,264 budget variance. Our overall revenue came in 3.43% (\$328,398) over budget; and our expenditure came in 3.58% (\$342,866) under budget. The year-end FY 2015 Cash Balance Statement and Reserve Report at the end of June reflects a total cash balance of \$2,182,921; and the reserve fund designation was \$1,585,542 with a balance of undesignated funds at \$597,379. We show a \$20,350 unspent balance in Special Projects/Carryover.

Cash Carryover and Fund Designation Report and Request

At the end of July, total cash was \$2,182,921, and the reserve fund designation was \$2,182,921. Bonnie proposed that the reserve funds be approved as presented in detail. The general breakdown is as follows:

Special Projects/Carryover Designation	\$ 191,170
Operational Reserve Fund (Increased by \$102,406)	847,658
Capital Reserve Funds (Increased by \$324,153)	<u>1,144,093</u>
 Total Reserve Fund Designations	 <u>\$ 2,182,921</u>

Motion: Commissioner Laura Baker moved to approve the FY 2016 Reserve Fund proposal as presented. Seconded by Dr. Jane Young; no further discussion; motion carried.

FY 2016 July Financial Reports

The FY 2016 Budget to Actual for July 2016 report reflects that we are 8.33% through the FY 2016 budget year. Total revenues are at 9% of budget. Fees are at 7%; contracts are at 11%; and county contributions are at 2%. Total expenditures are at 10%. Personnel cost is 10%. Operating and capital costs are both underspent. The FY 2016 Cash Balance Statement and Reserve Report at the end of July reflects a total cash balance of \$2,705,665; and the reserve fund designation was \$1,585,542 with a balance of undesignated funds at \$1,120,123. We have a balance of \$20,350 left in our Special Projects Reserve Fund.

Break – Steve Scanlin

Salmonella Outbreak – Kim Link

Kim Link, Communicable Disease Control Program Manager, provided background on the work of her department and shared CDHD's experience working on the Boise Co-op salmonella outbreak earlier this summer. To our knowledge, it was the largest foodborne outbreak ever in our district and in Idaho history.

SHIP Update – Russell Duke

Russ provided an update on the work being done with the Statewide Healthcare Innovation Plan (SHIP) grant. We have hired a program manager who will start on Monday.