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“Healthy People in Healthy Communities”

Central District Health Department
Board of Health Meeting
707 N. Armstrong Pl, Boise, ID 83704
Friday, October 13, 2017 ~ 8:30 a.m. to 12:00 p.m.

Board Members

Betty Ann Nettleton, RN, Chair
Megan Blanksma, V-Chair
Comr. Elt Hasbrouck, Trustee
Dr. Ted Epperly, MD
Steven F. Scanlin, JD
Dr. Jane Young, DNP

Guests

Chris Christopher
Teresa Shackelford

Staff

Russell A. Duke, District Director
Donna Mahan, Recorder
Rob Howarth
Alexis Pickering
Michele Hanrahan

Randy McLeland
Natalie Bodine
Kim Link
Mark Haigwood
Jaime Aanensen

Board of Health Meeting Call to Order – Betty Ann Nettleton

Betty Ann Nettleton, Board Chair, called Board of Health meeting to order at 8:32 a.m.

Board Minutes for August 18, 2017 – Betty Ann Nettleton

The August 18, 2017 Central District Health Department (CDHD) Board of Health minutes stand approved as presented.

Ada County Crisis and Recovery Centers – Chris Christopher/Teresa Shackelford

Chris Christopher along with Teresa Shackelford presented on the new Ada County crisis center, Pathways Community Crisis Center of Southwest Idaho, scheduled to open in December 2017. The crisis center is designed to be a safe non-judgmental place for those in need to gain support for their mental health and/or substance abuse challenges. Everyone is welcome to attend the open house on November 3, 2017.

Financial Reports – Michele Hanrahan

The FY 2018 Budget to Actual for September 2017 report reflects that we are 25% through the FY 2018 budget year. Total revenues are at 28% of the budget. Fees are at 26%; contracts are at 23%; and county contributions are at 36%. Total expenditures are at 20%. Personnel cost are at 22%. Operating costs are at 24%; and capital costs are at 0%. The FY 2018 Cash Balance Statement and Reserve Report at the end of September reflects a total cash balance of \$4,081,238; the reserve fund designations are \$2,884,424 with a cash balance of \$1,196,814.

After Action Reports: Spring Flooding of Boise River and Eclipse – Randy McLeland/Natalie Bodine

2017 Flooding

During calendar year 2017, our district saw higher than normal precipitation in both the winter and spring seasons, causing floods throughout our four counties. Randy McLeland shared about the effects the high snowpack and melt off had on our waterways and communities, plus the lessons learned.

2017 Solar Eclipse

Natalie Bodine shared how the CDHD Public Health Preparedness Team coordinated with local, county, and state partners to ensure that if any statewide threats or hazards occurred during in the 2017 Solar Eclipse event, an action plan was in place.

SERVING ADA, BOISE, ELMORE AND VALLEY COUNTIES

Ada / Boise County Office

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Elmore County Office

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Valley County Office

703 1st Street • McCall, ID 83638
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Idaho Association of District Boards of Health (IADBH) and Executive Council – Betty Ann Nettleton

The Board discussed the changes to the IADBH Bylaws, adding an Executive Council of the Association, which will be reviewed and approved at the next annual conference in June 2018. The Board agreed the Executive Council Representative should be the person serving in the Trustee role.

Motion: Steve Scanlin moved to have our Trustee as our representative on the Executive Council; seconded by Dr. Ted Epperly. Motion carried.

Elmore County CHANGE Tool Results – Alexis Pickering

With the CHANGE Tool project completed for Elmore County, Alexis Pickering shared the strengths defined, the opportunities for growth and development, and key action steps agreed upon to continue furthering the growth and development of a healthy community.

Break – Betty Ann Nettleton

Legislation – Russell Duke/Megan Blanksma

Open Meeting and Appeal Process

The Board reviewed the draft DRELB266, reflecting changes discussed at the 2017 IADBH Conference, and is in agreement with the proposed changes. The draft states the Board of Trustees is subject to open meeting laws and the Administrative Procedure Act. Requiring compliance with the APA allows for an appeal process should a health district disagree with a decision of the Board of Trustees.

Motion: Steve Scanlin moved to approve the draft legislation DRELB266 draft as presented; Dr. Jane Young seconded; motion carried.

Family Planning Waiver

The Board reviewed the draft DRELB020 regarding the proposed Idaho Family Planning Waiver, a Medicaid 1115 Waiver. This provides authority and direction for the Idaho Department of Health and Welfare to request a waiver for Idaho to make low income adult women of reproductive age eligible for family planning services through Idaho Medicaid.

Motion: Steve Scanlin moved to approve the Family Planning Waiver draft legislation, DRELB266; seconded by Dr. Ted Epperly; motion carried.

Food Establishment License Fee – Russell Duke

With ongoing discussion about changing the food establishment license fees, this effort is being spearheaded by Public Health District 3. A bill may or may not be introduced during the 2018 legislative session. The leading concept is to have the fees eliminated from Idaho Code and defer fee setting to local Boards of Health, which is in alignment of how most other fees are established.

SALBOH/NALBOH Update – Steve Scanlin

The Board discussed and supported participating in the Governance in Action for Public Health training modules.

Director's Report – Russell Duke

Remodel Update

We are finalizing our negotiation with Pivot North for architectural services and will have a contract signed before the end of October 2017.

Letter to Millennium Fund Committee

The Board reviewed a draft letter to be sent by the Public Health Districts to the Joint Millennium Fund Committee and the Joint Finance and Appropriations Committee per House Bill 309.

Contracts with Division of Public Health

Many of the Division of Public Health (DoPH) contract formulas are appropriate and aligned with work expectations, but a few are not. This will require on-going discussion between staff of CDHD and DoPH.