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“Healthy People in Healthy Communities”

**Central District Health Department
Board of Health Meeting
707 N. Armstrong Pl, Boise, ID 83704
Friday, December 15, 2017 ~ 8:30 a.m. to 12:00 p.m.**

Board Members

Betty Ann Nettleton, RN, Chair
Rep. Megan Blanksma, V-Chair
Comr. Elt Hasbrouck, Trustee
Dr. Ted Epperly
Steve Scanlin
Dr. Jane Young, DNP (Absent)

Guests

Adrean Cavener

Staff

Russell A. Duke, District Director
Donna Mahan, Recorder
Bonnie Spencer
Rob Howarth
Kris Spain
Amy Holmes
Jaime Aanensen
Randy McLeland
Heather Gagliano

Board of Health Meeting Call to Order – Betty Ann Nettleton

Betty Ann Nettleton, Board Chair, called Board of Health meeting to order at 8:35 a.m. Steve Scanlin announced he would be sitting in for Representative Hy Kloc for a portion of the 2018 legislation session.

Board Minutes for October 13, 2017 – Betty Ann Nettleton

The October 13, 2017 Central District Health Department (CDHD) Board of Health minutes stand approved as presented.

FY 2018 Financial Reports – Bonnie Spencer

The FY 2018 Budget to Actual for November 2017 report reflects that we are 42% through the FY 2018 budget year. Total revenues are at 36% of the budget. Fees are at 52%; contracts are at 37%; and county contributions are at 38%. Total expenditures are at 32%. Personnel cost are at 37%. Operating costs are at 37%; and capital costs are at 0%. The FY 2018 Cash Balance Statement and Reserve Report at the end of November reflects a total cash balance of \$3,576,782; the reserve fund designations are \$2,884,424 with a cash balance of \$692,358.

Board Schedule for CY 2018 - Betty Ann Nettleton

The Board schedule for year 2018 was approved as presented.

Motion: Representative Megan Blanksma made a motion to accept the 2018 Board of Health schedule as presented; seconded by Commissioner Elt Hasbrouck; all in favor; motion carried.

Breastfeeding Protection Legislation - Adrean Cavener

Adrean Cavener shared with the Board the effort she is leading to change Idaho Code to protect a woman's right to breastfeed in public and asked for a letter of support.

Motion: Dr. Ted Epperly moved to endorse the concept of the legislation around breastfeeding in Idaho and provide a letter of support; second by Steve Scanlin; all in favor; motion carried.

SERVING ADA, BOISE, ELMORE AND VALLEY COUNTIES

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Healthy Store Initiative - Amy Holmes

Amy Holmes, Health Education Specialist Senior, presented the Idaho SNAP-Ed Healthy Store Initiative, which CDHD received a sub-grant to work with community food outlets--retailers and pantries--to assess the availability of fresh produce, healthy beverages, and other health foods items. The goal of this initiative is to empower community partners to improve access to fresh foods and to promote healthy nutrition throughout these neighborhoods.

CDHD Continuity of Operations Plan - Russ Duke

The Board approved the changes made to the CDHD Continuity of Operations Plan as presented.

Motion: Representative Megan Blanksma made a motion to approve the updated CDHD Continuity of Operations Plan as presented; seconded by Steve Scanlin; all in favor; motion carried.

Public Health Board Training - Russ Duke

After reviewing the modules of the Governance in Public Health online training, the Board agreed to commit time at each Board meeting to complete the seven modules.

Motion: Representative Megan Blanksma made a motion to approve the Governance in Action for Public Health training; seconded by Dr. Ted Epperly; all in favor; motion carried.

Idaho Association of District Boards of Health Membership - Russ Duke

The Board discussed the structure, the cost, and the value of being a member of the Idaho Association of District Boards of Health. They questioned why there are no annual membership dues and how cost is allocated to the districts. Moving forward, the Board agreed to continue to participate at this time and will review all invoices regarding the Association to determine approval.

Break - Betty Ann Nettleton

First Quarter Strategic Plan Progress Report - Bonnie Spencer

Bonnie reviewed our first quarter strategic plan scorecard for FY 2018, answering questions raised by the Board.

Executive Council Update - Commissioner Elt Hasbrouck

Commissioner Elt Hasbrouck stated the newly established Executive Council of the Idaho Association of District Boards of Health will meet via conference call today to continue discussion around public health legislation.

In addition, a quick update on draft legislation of public health interest was provided.

- Board of Trustees (BOT): Describing the role of the BOT by adhering to Open Meeting Laws, adding a limited-time frame for approved formula, and adding an appeal process to decisions made by the BOT.
- Family Planning Waiver: Providing family planning services and supplies to Idaho women ages 19-44 that are at or below 133% of the Federal Poverty Level and otherwise ineligible for Medicaid, Medicare, or health insurance coverage for these services.
- Tobacco 21: Raising the sale of tobacco and e-cigarettes products to the age of 21.
- Dual Waiver: Contains two waivers (1115 Waiver and 1332 Waiver) to address insurance coverage for the gap population.

District Director's Report - Russ Duke

Through the diligent work of Betty Ann Nettleton and our staff, we will begin offering WIC services once again at the Mountain Home Air Force Base along with other programs, more to come.

Pivot North is doing great; we are still on target to begin remodeling in September 2018.

Instead of our annual in-house climate survey, we will be working with Karen Natzel from K Communications to do an organizational health assessment.

Adjournment – Betty Ann Nettleton

No further business was brought before the Board; meeting adjourned at 11:36 a.m.

Respectfully submitted:

Date

Betty Ann Nettleton, Board Chair

Russell A. Duke, Secretary