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"Healthy People in Healthy Communities"

Central District Health Department Board of Health Meeting
707 N. Armstrong Place, Boise, Idaho
Friday, October 19, 2018 ~ 8:30 a.m. to 12:30 p.m.

Board Members

Betty Ann Nettleton, RN, Chair (Absent)
Rep. Megan Blanksma, Vice Chair
Comr. Elt Hasbrouck, Trustee
Comr. Laura Baker

Dr. Ted Epperly, MD
Steven F. Scanlin, JD
Dr. Jane Young, DNP

Staff

Russell A. Duke, District Director
Bonnie Spencer
Kris Spain

Donna Mahan, Recorder
Rob Howarth
Heather Gagliano

Call Board of Health Meeting to Order – Representative Megan Blanksma

Representative Megan Blanksma, Acting Chair, called Central District Health Department (CDHD) Board of Health meeting to order at 8:32 a.m.

Board of Health Minutes for August 17, 2018 – Representative Megan Blanksma

The August 17, 2018 Board of Health minutes stand approved as distributed.

FY 2019 Financial Report – Bonnie Spencer

The FY 2019 Budget to Actual for September 2018 report reflects that we are 25% through this budget fiscal year. Total revenues are at 23% of the budget. Fees are at 22%; contracts are at 21%; and county contributions are at 35%. Total expenditures are at 20%. Personnel costs are at 23%. Operating costs are at 27%; and capital costs are at 4%. The FY 2019 Cash Balance Statement and Reserve Report at the end of September reflects a total cash balance of \$4,769,736; the reserve fund designations are \$3,869,756 with a cash balance of \$899,980.

Review CDHD Board of Health Bylaws – Russell A. Duke

The Board reviewed and modified the current bylaws, which will be updated and approved at the December meeting.

Motion: Commissioner Elt Hasbrouck made a motion to modify the first sentence in *Section 11: Duties of Trustee* to read "The Trustee will attend all meetings of the Trustees of the Idaho Association of District Boards of Health." Seconded by Steve Scanlin.

During further discussion a "friendly amendment" was presented by Commissioner Hasbrouck to modify his original amendment to read "The Trustee will attend all meetings of the Idaho Boards of Trustees." Seconded by Steve Scanlin. No further discussion; motion carried.

SERVING ADA, BOISE, ELMORE AND VALLEY COUNTIES

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Motion: Commissioner Elt Hasbrouck made a motion to strike the second paragraph under *Section 4*; seconded by Steve Scanlin; no further discussion; motion carried.

Motion: Dr. Jane Young made a motion to strike the second sentence in the third paragraph under *Section 4*; seconded by Dr. Ted Epperly; no further discussion; motion carried.

Board Training: Look at Past Actions and Public Health Laws – Russell A. Duke

Policy development, one of six functions of public health governance, was reviewed with the Board and how they have over the years applied this function into action. The Board asked that in the future we provide copies of Idaho statutes supporting either new or modified policy needing their approval or request for letters of support.

Board Taking Positions on Specific Policies – Russell A. Duke

After Russ shared with the Board their positions on specific policies over the years, the members discussed their reasoning for supporting or not endorsing policies and implementation of polices presented to them, including providing letters of support.

Break

Remodel Budget – Bonnie Spencer

Bonnie reviewed the budget summary and timeline for the Boise office renovation. The Board approved the \$3.6M contract with HC Company to serve as the general contractor for the Armstrong Office remodel project, confirming with a formal motion.

Motion: Dr. Ted Epperly made a motion to formally support the GM/GC budget as previously discussed at the May meeting; seconded by Dr. Jane Young. No further discussion; motion carried.

Executive Council Meeting Update – Commissioner Elt Hasbrouck

Commissioner Elt Hasbrouck provided an update from the Boards of Health Executive Council meeting on Tuesday, September 25, regarding the Idaho Association of District Boards of Health membership fees and the contract with Idaho Association of Counties.

Immunization Requirements: 2nd Dose of Meningococcal Vaccine – Russell A. Duke

The Board was asked to provide a letter of support to the Department of Health and Welfare who will be proposing a revision to their immunization rules to add a twelfth grade immunization requirement for the meningococcal vaccine. After a lengthy discussion, a formal motion was made.

Motion: Dr. Ted Epperly made a motion to provide a letter of support for legislation to require a second dose of meningococcal vaccine as presented. Seconded by Steve Scanlin. No further discussion. Motion passed four to two. Yes votes: Dr. Ted Epperly, Dr. Jane Young, Commissioner Elt Hasbrouck, and Steve Scanlin. No votes: Commissioner Laura Baker and Representative Megan Blanksma.

Public Health Legislation – Russell A. Duke

The Board determined at the August Board meetings in the future they will discuss legislation in preparation for the upcoming legislative session. For this coming year, family planning coverage could still be in the queue pending the outcome of the November 6 decision on the Medicaid expansion ballot initiative. Megan shared about legislation she plans to introduce that would allow for a needle exchange programs in Idaho, and possibly legislation for community paramedics for rural communities.

District Director Report – Russell A. Duke

CDHD Clinic Map

Per the Board's request, Russ provided a district map reflecting locations and information about the clinical services we deliver throughout our communities by county.


Adjournment – Representative Megan Blanksma

No further business was brought before the Board; meeting adjourned at 11:37 a.m.

Attest:



Betty Ann Nettleton
Board Chair



Russell A. Duke, District Director
Secretary to the Board

Board Minutes approved on 12/14/18.