

CENTRAL DISTRICT HEALTH BOARD OF HEALTH | MINUTES - Draft
707 N Armstrong Place, Boise, ID | Syringa Conference Room
Friday, January 15, 2021 | 8:30 a.m.

Note: Due to COVID-19, meetings of the Board for the remainder of 2021 will be held via video conference unless otherwise noted.

View meetings live at: <https://www.youtube.com/channel/UC4LJ1BM5Jv3zczecnYkXarw/>

I. IN THE MATTER OF CALL TO ORDER

Betty Ann Nettleton, Board Chair, called the Central District Health (CDH) Board of Health meeting to order at 8:30 am.

II. IN THE MATTER OF ROLL CALL

The Board of Health members were identified by roll call: Betty Ann Nettleton, RN (Ret), Chair, Representative Megan Blanksma, V-Chair; Commissioner Elt Hasbrouck, Trustee; Jane Young, DNP; Commissioner Ryan Stirm; and Ted Epperly, MD (absent).

Others present were CDH staff: Russell A. Duke, District Director; Donna Mahan, Recorder; Rob Howarth; Kris Spain; Laurel McMahan; Natalie Bodine; Kim Link; and Michele Hanrahan.

ACTION ITEMS:

III. CHANGES TO THE AGENDA

No changes noted.

IV. NEW BUSINESS

1. *Vote on minutes from December 18, 2020 Board meeting*

Motion: Representative Megan Blanksma made a motion to approve the minutes for December 18, 2020 Board meeting as presented. Seconded by Dr. Jane Young. By voice vote, Dr. Jane Young, Commissioner Ryan Stirm, Representative Megan Blanksma, and Commissioner Elt Hasbrouck voted yes. Motion carried.

2. *Provide FY-2021 Financial Reports by Laurel McMahan, Support Services Division Administrator*

The FY-2021 Budget to Actual for December 2020 report reflects that we are 50% through this budget fiscal year. There are significant budgetary variances with the effect of COVID activities and with final Boise remodel expenses budgeted last year but paid this year. Total revenues are at 66% of the budget. Fees are at 65%; contracts are at 88%; and county contributions are at 36%. Total expenditures are at 55%. Personnel costs are at 54%. Operating costs are at 48%; and capital costs are at 254%. The FY-2021 Cash Balance Statement and Reserve Report at the end of December reflect a total cash balance of \$3,617,070; the reserve fund designations are \$2,353,132 with a cash balance of \$1,263,938. The COVID-19 Funding Status report at the end of December reflects \$4,042,581.72.

3. *Review of COVID-19 status report by Kimberly Link, Communicable Disease Control Manager*

Kimberly Link, Communicable Disease Control Manager, provided an update on the epidemiology of COVID-19 with charts that reflect the number of case counts, positivity rates, and the effects of the pandemic on hospitals in our district. Currently, no cases of the "British Strain" of COVID-19 have been detected in our district or state.

Valley County has the highest case rates within our district. It was recommended to continue wearing face coverings, observe physical distancing, and limit social gatherings.

4. *Review of vaccine status and distribution plan by Natalie Bodine, Public Health Preparedness Program Manager*

Natalie Bodine, Manager of Public Health Preparedness, shared Central District Health's COVID-19 vaccine weekly allocation numbers, totaling 13,650 Pfizer doses and 22,000 Moderna doses. Natalie reviewed the current vaccine priority categories based on the Advisory Committee on Immunization Practice (ACIP) and Idaho COVID Vaccine Advisory Committee (CVAC) guidance provided by Idaho Department of Health and Welfare.

5. *Provide update on Public Health Districts' Executive Council by Commissioner Elt Hasbrouck*

During the Executive Council meeting, the Trustees of the seven health districts voted in favor of hiring a lobbyist for the 2021 legislative session. Mike Kane will serve as the Public Health Districts' lobbyist for the next three months.

6. *District Director's Report by Russ Duke*

Ada County Commissioners have appointed Raul Labrador to replace Diana Lachiondo, who resigned on January 8. The majority of county commissioners within our district need to approve Mr. Labrador's appointment. The ballots were sent to the other county commissioners; we are awaiting their response.

The distribution and management of vaccines in the event of a pandemic is another aspect to which we have prepared. Being in early stage of the vaccinating our community, we need everyone to continue to follow the orders and advisory, including continuing to wear a mask, social distance, wash hands, and stay home when you are sick.

Virtual Board meetings will continue to take place in 2021. Our next meeting is on Friday, February 19 at 8:30 a.m.

V. ADJOURNMENT

The next Board of Health meeting will be Friday, February 19 at 8:30 a.m. The Board adjourned at 9:30 a.m. by motion.

Motion: Commissioner Ryan Stirm made a motion to adjourn the meeting; seconded by Representative Megan Blanksma. By voice vote, Dr. Jane Young, Commissioner Ryan Stirm, Representative Megan Blanksma, and Commissioner Elt Hasbrouck voted yes. Motion carried.

Attest:

Betty Ann Nettleton
Board Chair

Russell A. Duke, District Director
Secretary to the Board

Board Minutes approved on _____.