

**CENTRAL DISTRICT HEALTH BOARD OF HEALTH | MINUTES**  
707 N Armstrong Place, Boise, ID | Syringa Conference Room  
Friday, March 19, 2021 | 8:30 a.m.

**Note:** Due to COVID-19, meetings of the Board for the remainder of 2021 will be held via video conference unless otherwise noted.

*View meetings live at:* <https://www.youtube.com/channel/UC4LJ1BM5Jv3zcecnYkXarw/>

**I. IN THE MATTER OF CALL TO ORDER**

Betty Ann Nettleton, Board Chair, called the Central District Health (CDH) Board of Health meeting to order at 8:30 a.m.

**II. IN THE MATTER OF ROLL CALL**

The Board of Health members were identified by roll call: Betty Ann Nettleton, RN (Ret), Chair, Commissioner Elt Hasbrouck, Trustee; Jane Young, DNP; Ted Epperly, MD; Raúl Labrador; Representative Megan Blanksma, V-Chair; and Commissioner Ryan Stirm.

Others present were CDH staff: Russell A. Duke, District Director; Donna Mahan, Recorder; Rob Howarth; Kris Spain; Laurel McMahan; Natalie Bodine; Kim Link; and Michele Hanrahan.

**ACTION ITEMS:**

**III. CHANGES TO THE AGENDA**

No changes noted.

**IV. NEW BUSINESS**

1. *Vote on minutes from February 19, 2021 Board meeting*

**Motion:** Commissioner Elt Hasbrouck moved to approve the minutes for February 19, 2021 Board meeting as presented. Seconded by Commissioner Ryan Stirm. By voice vote, Commissioner Elt Hasbrouck, Commissioner Ryan Stirm, Dr. Jane Young, Dr. Ted Epperly, and Raúl Labrador voted yes. Motion carried.

2. *Provide FY-2021 Financial Reports by Laurel McMahan, Support Services Division Administrator*

The FY-2021 Budget to Actual for February 2021 report reflects we are 67% through this budget fiscal year. Total revenues are at 80% of the budget. Fees are at 78%; contracts are at 75%; and county contributions are at 100%. Total expenditures are at 63%. Personnel costs are at 66%. Operating costs are at 53%; and capital costs are at 61%. The FY-2021 Cash Balance Statement and Reserve Report at the end of February reflects a total cash balance of \$6,498,300; the reserve fund designations are \$3,630,232 with a cash balance of \$2,868,068.

3. *Provide report on COVID Funding by Laurel McMahan, Support Services Division Administrator*

Laurel reviewed the COVID-19 Funding Status report, showing a balance of \$2,281,742.63 as of February 23, 2021.

4. *Review of COVID-19 status report by Kimberly Link, Communicable Disease Control Manager*

The current COVID-19 status report for our district was reviewed by Kimberly Link. Currently, in our district, the hospitals are at pre-surge COVID-19 patient census levels and each of the counties has had a recent increase in COVID-19 reported cases. Masking, physical distancing, and vaccination remains the foundational public health recommendations.

5. *Review of vaccine status and distribution update by Natalie Bodine, Public Health Preparedness Program Manager*  
Natalie Bodine shared an update on Central District Health's vaccine planning and distribution as of March 19, 2021. We have 138 enrolled providers throughout the district. As of March 22, District 4 will be open to the State's priority subgroup 3.2, which includes anyone 55 and older. Week 15, we received 11,820 doses of the vaccine combined from Pfizer, Moderna, and Janssen. IDHW's vaccine data dashboard is populated by the state immunization registry called IRIS and provides data at the health district and county level in regard to vaccine distribution and administration.

6. *Provide update on Public Health Districts' Executive Council by Commissioner Elt Hasbrouck*

Commissioner Elt Hasbrouck Russ Duke reported on the following bills from the 2021 legislative session:

- **HB 67:** This bill removes the authority of district boards of health to close K-12 schools, or otherwise limit any aspect of school programs or activities to prevent the spread of contagious or infectious disease. This is now law.
- **HB 68:** This bill removes the authority of district boards of health to close higher education (i.e. colleges or universities), or otherwise limit any aspect of school programs or activities to prevent the spread of contagious or infectious disease. This is now law.
- **HB 73:** This bill requires public health districts' audits to be completed by the legislative services office.
- **HB 74:** This legislation limits city health ordinances to the city limits only. Currently, these ordinances cover up to 5 miles outside the city limits.
- **HB 249:** This bill requires parents to opt their child into a sex education class rather than opt out.
- **HB 316:** This bill would prohibit Idahoans who qualify for Medicaid or private insurance from receiving assistance through the Catastrophic Health Care fund and the county medically indigent program. State aid for public health districts would be eliminated and replaced by county funding. It clarifies that it is the responsibility of local district health boards to set the salaries for staff as well as determining what job classifications are used within a district. Commissioner Hasbrouck testified before the House Health and Welfare committee. This bill was passed by the House.
- **SB 1060:** The bill states that an order of a district board of health will take effect immediately. However, if an order applies to all persons in a county or a public health district, the board of county commissioners within each affected county, after consulting with the district board of health, will determine by resolution whether to approve the order within county limits within seven days of the date of the order. If the board of county commissioners approves the order, then the order will remain in effect for a period of thirty days. Thereafter, the order may be extended, amended, or modified and re-imposed for a thirty-day period, subject to approval by the board of county commissioners. This would also reduce the penalty for violating these countywide orders from a misdemeanor to an infraction with a penalty of \$50. Headed to the Governor's Office.
- **SB 1087:** This bill would raise the minimum aged to 21 to purchase tobacco. This has been federal law since December of 2019.

There will be no Idaho Association of District Boards of Health (IADBH) conference this year, except for the annual business meeting in June via Zoom.

7. *Discussion and Vote on Public Health District Resolutions by Russ Duke, District Director*

Each individual board has an opportunity to submit a resolution to be approved at the IABDH business meeting to influence policy. Due to COVID and non-face to face IABDH meeting this year, the Board will not present any resolution this year.

8. *Discussion and Vote on FY-2022 Budget Guidance by Russ Duke, District Director*

After discussing the options, the Board supported drafting a FY-2022 budget that includes both a 3% increase from our counties and a 4% overall increase in salaries based on merit.

**Motion:** Commissioner Elt Hasbrouck made a motion to approve drafting a proposed FY-2022 budget that includes a 3% increase from the counties and a 4% overall increase in salaries based on merit; seconded by Dr. Ted Epperly. By voice vote, Commissioner Elt Hasbrouck, Commissioner Ryan Stirm, Dr. Jane Young, and Dr. Ted Epperly voted yes. Raúl Labrador voted no. Motion carried.

9. *Provide District Director Report by Russ Duke, District Director*


Russ' performance review will take place at the April board meeting.

**V. ADJOURNMENT**

The next Board of Health meeting will be Friday, April 16 at 8:30 a.m. The Board adjourned at 10:55 a.m. by motion.

**Motion:** Commissioner Ryan Stirm moved to adjourn the meeting; seconded by Dr. Jane Young. By voice vote, Commissioner Elt Hasbrouck, Commissioner Ryan Stirm, Dr. Jane Young, Dr. Ted Epperly, and Raúl Labrador voted yes. Motion carried.

**Attest:**

  
Betty Ann Nettleton  
Board Chair

  
Russell A. Duke, District Director  
Secretary to the Board

*Board Minutes approved on April 16, 2021.*