

CENTRAL DISTRICT HEALTH BOARD OF HEALTH | MINUTES
707 N Armstrong Place, Boise, ID | Syringa Conference Room
Friday, April 16, 2021 | 8:30 a.m.

Note: Due to COVID-19, meetings of the Board for the remainder of 2021 will be held via video conference unless otherwise noted.
View meetings live at: <https://www.youtube.com/channel/UC4LJ1BM5Jv3zccecnYkXarw/>

I. IN THE MATTER OF CALL TO ORDER

Betty Ann Nettleton, Board Chair, called the Central District Health (CDH) Board of Health meeting to order at 8:30 a.m.

II. IN THE MATTER OF ROLL CALL

The Board of Health members were identified by roll call: Betty Ann Nettleton, RN (Ret), Chair; Jane Young, DNP; Raúl Labrador; Ted Epperly, MD; Commissioner Ryan Stirm; Representative Megan Blanksma, V-Chair (Absent); and Commissioner Elt Hasbrouck, Trustee.

Others present were CDH staff: Russell A. Duke, District Director; Dawn Irons, Recorder; Laurel McMahan; Natalie Bodine; Kim Link; Gina Pannell; and Michele Hanrahan.

ACTION ITEMS:

III. CHANGES TO THE AGENDA

No changes noted.

IV. NEW BUSINESS

1. Vote on minutes from March 19, 2021 Board meeting

Motion: Commissioner Elt Hasbrouck moved to approve the minutes for March 19, 2021 Board meeting as presented. Seconded by Dr. Jane Young. By voice vote, Dr. Jane Young, Raúl Labrador, Dr. Ted Epperly, Commissioner Ryan Stirm, and Commissioner Elt Hasbrouck voted yes. Motion carried.

2. Provide FY-2021 Financial Reports by Laurel McMahan, Support Services Division Administrator

The FY-2021 Budget to Actual for March 2021 report reflects we are 75% through this budget fiscal year. Total revenues are at 89% of the budget. Fees are at 85%; contracts are at 88%; and county contributions are at 100%. Total expenditures are at 72%. Personnel costs are at 75%. Operating costs are at 65%; and capital costs are at 61%. The FY-2021 Cash Balance Statement and Reserve Report at the end of March reflects a total cash balance of \$6,150,243; the reserve fund designations are \$3,630,231 with a cash balance of \$2,520,012.

3. Provide report on COVID Funding by Laurel McMahan, Support Services Division Administrator

Laurel reviewed the COVID-19 Funding Status report, showing a balance of \$1,921,159.90 as of March 31, 2021.

4. Review of vaccine status and distribution update by Natalie Bodine, Public Health Preparedness Program Manager

Natalie Bodine shared an update on Central District Health's vaccine planning and distribution as of April 16, 2021. As of March 30, 2021, CDH opened vaccine eligibility to anyone 16+ years and older, no medical condition required.

For week 19, we received 12,520 doses of vaccine combined from Pfizer and Moderna. We did not receive any Janssen as IDHW temporarily paused administration of the vaccine. Through the Federal Retail Partnership Program, all pharmacies that have enrolled are now eligible to receive allocations. Per data from IRIS, Public Health District 4's 16+ population is at 31% fully vaccinated and 16% who received at least one dose in a two dose series. Public Health District 4 is at 82% of allocated doses administered.

Dr. Ted Epperly asked the Board to write a letter in support of continuing the use of IRIS after he had heard that there was some opposition to the use of IRIS. IRIS is a valuable tool to medical care providers, not only for the COVID vaccine, but also for childhood and adult vaccine as parents/patients do not always remember where they are at in the vaccine schedule. Raúl Labrador would like to hear more information on this before he feels the Board should write a letter. Russ stated he was not aware of a bill regarding IRIS and its discontinuation. Russ will plan to coordinate a presentation on IRIS for the May 21 Board of Health meeting.

5. *Review of COVID-19 status report by Kimberly Link, Communicable Disease Control Manager*

The current COVID-19 status report for our district was reviewed by Kimberly Link. COVID-19 is much more complex than we thought a year ago. The impacts of the COVID variant B.1.1.7 is making it more transmissible across all ages and resulting in more severe illness. COVID infections are having long-term effects on length of illness and chronic organ damage. We may not reach herd immunity, but every step counts. Vaccine provides the most straightforward path to life closer to the old normal.

Dr. Ted Epperly thanked Kimberly for her presentation and would like to add the inclusion of psychiatric and psychological effects such as depression and anxiety.

6. *Provide update on Public Health Districts' Executive Council by Commissioner Elt Hasbrouck*

Commissioner Elt Hasbrouck reported on the following bills from the 2021 legislative session:

- HB 316: Sent for a 14th amendment with the start date being the key issue. Public health is pushing for January 1 as the start date with the hospitals wanting it to be July 1. It seems like they have settled on March 1.
- HB 339: Introduced yesterday, April 15, would make mask mandates illegal. It passed the House. Elt does not think that it will pass in the Senate.
- HB 73: This bill requires public health districts to use the Legislative Services Office for financial audits at twice the cost and generally with delayed reports.

Discussion on HB 316 ensued. Dr. Jane Young asked how this would affect the counties. Commissioner Hasbrouck responded, stating the counties will be expected to use their medically indigent funds to pay for the health districts and will no longer be expected to pay medical claims from this fund. Raúl Labrador also asked about the concerns Commissioner Beck had on HB 316. A brief discussion ensued. Dr. Jane Young asked if there was a rule for approving the budget. Elt stated it was in state code. Russ shared it was Idaho Code 39-424.

7. *Discussion and Vote on draft FY-2022 Proposed Budget by Russ Duke, District Director*

Russ Duke reviewed the fiscal year 2022 proposed budget, addressing questions from the Board. The Budget Committee will meet on Friday, May 21 at 8:30 a.m.

Motion: Dr. Ted Epperly made a motion to approve draft proposed FY-2022 budget that includes a 3% increase from the counties and a 4% overall increase in salaries based on merit; seconded by Commissioner Elt Hasbrouck. By voice vote, Dr. Jane Young, Raúl Labrador, Dr. Ted Epperly, Commissioner Ryan Stirm, and Commissioner Elt Hasbrouck voted yes. Motion carried.

Betty Ann called for a fifteen (15) minute break at 10:20 a.m. The board meeting resumed at 10:36 a.m.

8. *Provide District Director Report by Russ Duke, District Director*

Idaho Association of District Boards of Health (IADBH) 2021: South Central Health Department will be hosting IADBH this year on Thursday, June 17, 2021. It will only consist of the business meeting, which is generally approximately two hours. No final decision has been made yet regarding if the meeting will be in person, virtual only, or a hybrid of the two. More information to come. With Central District Health hosting next year's conference, Russ asked the Board to provide guidance at the May BOH meeting on potential locations and dates for IADBH in 2022 to announce at the business meeting in June.

Central District Health Fee Schedules: The proposed fee schedules will be presented for approval at the May 21 board meeting.

Public Health Advisory: Central District Health issued a public health advisory on February 19, 2021. We will be modifying the advisory in order to adjust to CDC's new guidance. The advisory will not supersede current mask mandates in Boise and McCall.

9. *Enter Executive Session under Idaho Code 74-206(1)(b) "To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student."*

Chairwoman Betty Ann Nettleton led the Board into Executive Session in accordance with Idaho Code 74-206(1)(b) by roll call at 10:53 a.m. By voice vote, Dr. Jane Young, Raúl Labrador, Dr. Ted Epperly, Commissioner Ryan Stirm, and Commissioner Elt Hasbrouck voted yes.

At 11:17 a.m., the Board returned to regular session by Chairwoman Betty Ann Nettleton.

Motion: Dr. Ted Epperly made a motion to give Russ Duke, District Director, a 4% merit salary increase and \$2,000 bonus; seconded by Dr. Jane Young. No further discussion. By voice vote, Dr. Jane Young, Raúl Labrador, Dr. Ted Epperly, Commissioner Ryan Stirm, and Commissioner Elt Hasbrouck voted yes. Motion carried

V. ADJOURNMENT

The next Board of Health meeting will be Friday, May 21 and will immediately follow the District Budget Committee meeting that will begin at 8:30 a.m. The Board adjourned at 11:20 a.m. by motion.

Motion: Commissioner Ryan Stirm moved to adjourn the meeting; seconded by Dr. Jane Young. By voice vote, Dr. Jane Young, Raúl Labrador, Dr. Ted Epperly, Commissioner Ryan Stirm, and Commissioner Elt Hasbrouck voted yes. Motion carried

Attest:



Betty Ann Nettleton
Board Chair



Russell A. Duke, District Director
Secretary to the Board

Board Minutes approved on May 21, 2021.