

CENTRAL DISTRICT HEALTH BOARD OF HEALTH | MINUTES  
707 N Armstrong Place, Boise, ID | Syringa Conference Room  
Friday, May 21, 2021 | 8:30 a.m.

**Note:** Due to COVID-19, meetings of the Board for the remainder of 2021 will be held via video conference unless otherwise noted.  
**View meetings live at:** <https://www.youtube.com/channel/UC4LJ1BM5Jv3zcecnYkXarw/>

**I. IN THE MATTER OF CALL TO ORDER**

Betty Ann Nettleton, Board Chair, called the Central District Health (CDH) Board of Health meeting to order at 8:43 a.m., following the annual Budget Committee meeting that started at 8:30 a.m.

**II. IN THE MATTER OF ROLL CALL**

The Board of Health members were identified by roll call: Betty Ann Nettleton, RN (Ret), Chair; Jane Young, DNP; Raúl Labrador; Ted Epperly, MD; Commissioner Ryan Stirm (absent); Representative Megan Blanksma, V-Chair; and Commissioner Elt Hasbrouck, Trustee.

Guest: Commissioner Rod Beck, Ada County Commissioner

Others present were CDH staff: Russell A. Duke, District Director; Donna Mahan, Recorder; Laurel McMahan; Natalie Bodine; Kim Link; Kris Spain; Rob Howarth; Michele Hanrahan, and Gina Pannell.

**ACTION ITEMS:**

**III. CHANGES TO THE AGENDA**

No changes noted.

**IV. NEW BUSINESS**

*1. Vote on minutes from April 16, 2021 Board meeting*

**Motion:** Commissioner Dr. Jane Young moved to approve the minutes for April 16, 2021 Board meeting as presented. Seconded by Dr. Ted Epperly. By voice vote, Dr. Jane Young, Dr. Ted Epperly, Raúl Labrador, Representative Megan Blanksma, and Commissioner Elt Hasbrouck voted yes. Motion carried.

*2. Provide FY-2021 Financial Reports by Laurel McMahan, Support Services Division Administrator*

The FY-2021 Budget to Actual for April 2021 report reflects we are 83% through this budget fiscal year. Total revenues are at 97% of the budget. Fees are at 97%; contracts are at 99%; and county contributions are at 100%. Total expenditures are at 82%. Personnel costs are at 86%. Operating costs are at 72%; and capital costs are at 61%. The FY-2021 Cash Balance Statement and Reserve Report at the end of March reflects a total cash balance of \$6,340,263; the reserve fund designations are \$3,630,231 with a cash balance of \$2,710,032.

*3. Provide report on COVID Funding by Laurel McMahan, Support Services Division Administrator*

Laurel reviewed the COVID-19 Funding Status report, showing a balance of \$2,023,684.60 as of April 30, 2021.

*4. Review and vote on FY-22 Fees for by Laurel McMahan, Support Services Division Administrator*

For board approval, Laurel McMahan presented the FY-2022 proposed fees for Family and Clinic Services and Environmental Health Services.

**Motion:** Dr. Ted Epperly made a motion to approve the proposed FY-2022 Family and Clinic Services and Environmental Health Services fees as presented. Seconded by Dr. Jane Young. By voice vote, Dr. Jane Young, Raúl Labrador, Dr. Ted Epperly, Representative Megan Blanksma, and Commissioner Elt Hasbrouck voted yes. Motion carried.

5. *Review of the question about IRIS legislation from the April 16 board meeting by Russ Duke, District Director*

As a follow up to the April 16 Board of Health meeting, Russ reported that there are no updates on any IRIS legislation for this session.

6. *Review of vaccine status and distribution update by Natalie Bodine, Public Health Preparedness Program Manager*

Natalie Bodine shared an update on Central District Health's vaccine planning and distribution as of May 20, 2021. On May 10, Pfizer was approved by the FDA for 12-15 year olds; however, providers are seeing a slow uptake of vaccine for this age group. For week 24, we received 12,520 doses of vaccine combined from Pfizer and Moderna; no doses for Janssen.

Per data from IRIS, Public Health District 4's 12+ population is at 51% vaccinated; 46% fully vaccinated and 5% who received at least one dose in a two dose series. Idaho Department of Health and Welfare Data Dashboard reflects District 4's vaccination rates per counties: Ada – 52.46%; Boise – 26.04%; Elmore – 28.22%; and Valley – 53.89%.

7. *Review of COVID-19 status report by Kimberly Link, Communicable Disease Control Manager*

Russ Duke acknowledged Kim Link for her service to CDH and our community. Mr. Duke thanked her for all her hard work, her dedication to keeping our community healthy, and for her support to him during the COVID-19 pandemic. The Board also expressed their gratitude. Kim will be deeply missed.

The current COVID-19 status report for our district shows that overall our case numbers and hospitalization numbers have decreased since our April 16 Board meeting. Looking at the 100 per 100,000 population benchmark, all four of our counties are below this benchmark.

Kim discussed the current situation in India, which has been severely affected by the new variant – B.1.617, which appears to be more transmissible than B.1.1.7 (UK) strain.

8. *Provide update on Public Health Districts' Executive Council by Commissioner Elt Hasbrouck*

With the extension of the legislative session, the Executive Council extended our contract with Mike Kane as our lobbyist on a per-hour basis to help with HB316. The Idaho Association of Counties also played a key role in supporting all of the health districts with HB316.

The Idaho Association of District Boards of Health will have the annual business meeting on June 17 starting at 1:30 p.m. This meeting will be virtual. Commissioner Hasbrouck encourages the board members to attend; and if not, to submit their proxy.

9. *Discuss and vote on board elected officials of board members (chair, vice-chair, and trustee) by Betty Ann Nettleton*

All three positions are up for reelection this year. The current chair and vice-chair are eligible for an additional two-year term and a new trustee, who also serves on the Executive Council, will need to be elected today. The positions will take effect immediately.

**Motion:** Commissioner Elt Hasbrouck made a motion to renew the chair, Betty Ann Nettleton, and vice-chair, Megan Blanksma, for another two-year term. Seconded by Dr. Jane Young. By voice vote, Dr. Jane Young, Raúl Labrador, and Commissioner Elt Hasbrouck voted yes. Dr. Ted Epperly abstained. Motion carried.

**Motion:** Dr. Jane Young made a motion for Dr. Ted Epperly to serve as trustee and Executive Council. Seconded by Commissioner Elt Hasbrouck. By voice vote, Dr. Jane Young, Commissioner Elt Hasbrouck and Betty Ann Nettleton voted yes. Raúl Labrador and Dr. Ted Epperly abstained. Motion carried.

10. *Provide District Director Report by Russ Duke, District Director*

Idaho Association of District Boards of Health (IADBH) 2021: South Central Health Department will host IADBH virtually this year on Thursday, June 17, 2021. Turn your proxies in to Donna Mahan.

Idaho Association of District Boards of Health 2022 (date/location): As the host for IADBH for next year, the board discussed if we should have this meeting face to face or virtual. The board will continue the discussion in August.

Raúl Labrador asked to discuss at the next board meeting the science that would require children to wear masks to protect against COVID-19.

**V. ADJOURNMENT**

The next Board of Health meeting will be on Friday, August 20 at 8:30 a.m. The Board adjourned at 10:18 a.m. by motion.

**Motion:** Commissioner Elt Hasbrouck moved to adjourn the meeting; seconded by Dr. Jane Young. By voice vote, Dr. Jane Young, Raúl Labrador, Dr. Ted Epperly, and Commissioner Elt Hasbrouck voted yes. Motion carried.

**Attest:**



Betty Ann Nettleton  
Board Chair



Russell A. Duke, District Director  
Secretary to the Board

*Board Minutes approved on August 20, 2021.*