

This notice describes how protected medical information about you may be used and disclosed and how you can gain access to this information. (Note: This does not apply to behavioral health clients.) Please review carefully.

1. Central District Health (CDH) is permitted to make use and disclosure of protected health information for:
 - a. Treatment – For example, your protected health information may be used for the provision, coordination, or management of healthcare and related services among healthcare providers for continuity of care.
 - b. Payment – For example, your protected health information may be used, as needed, to obtain payment from insurance, Medicaid or Medicare for services received by you.
 - c. Healthcare operations – For example, your protected health information may be used to support ongoing healthcare operations, such as chart audits and quality assurance activities.
2. CDH is permitted or required, under specific circumstances, to use or disclose protected health information without your written authorization. Examples include, but are not limited to, reporting child abuse situations, reporting communicable diseases, and those listed above.
3. Other uses and disclosures will be made only with your written authorization, and you may revoke such authorization.
4. CDH may contact you to provide appointment reminders or information about treatment alternatives or other health-related benefits and services that may be of interest to you.
5. You have the following rights regarding protected health information:
 - a. The right to request restrictions on certain uses and disclosures of protected health information. CDH is not required to agree to a requested restriction, however.
 - b. The right to receive confidential communications of protected health information, as applicable.
 - c. The right to inspect and copy protected health information, as provided in the Privacy Regulation.
 - d. The right to amend protected health information, as provided in the Privacy Regulation.
 - e. The right to receive an accounting of disclosures of protected health information.
 - f. The right to obtain a paper copy of this Notice from CDH upon request. This right extends to an individual who has agreed to receive the Notice electronically.
6. CDH is required by law to maintain the privacy of protected health information and to provide you with notice of its legal duties and privacy practices with respect to protected health information.
7. CDH is required to abide by the terms of the Notice currently in effect.
8. CDH reserves the right to change the terms of this Notice. The new Notice provisions will be effective for all protected health information that it maintains.
9. CDH will provide you with a revised Notice.
10. You may complain to CDH and to the Secretary of the Department of Health and Human Services, without fear of retaliation by the organization, if you believe your privacy rights have been violated.
12. CDH's contact person for matters relating to complaints is:

Derek Ahrens | Office Services Supervisor
Family & Clinic Services (FCS)
HIPAA@cdh.idaho.gov
13. This policy became effective on 04/14/03.

October/2020