



**Region IV Citizen Review Panel  
707 N. Armstrong Pl, Boise, ID 83704  
Bluebird**

**Tuesday, May 2, 2023  
4:00 pm – 6:00 pm**

**Meeting Minutes**

**Members:** Brian McCauley, Allison Berkson, Nicole Noltensmeyer, Britney Journee, Shannon McCarthy, Alisha Merrill, Merritt Dublin

**Absent:** None

**Staff:** Jason Shaw, Courtney Boyce (CDH), Niki Flock, Heather Slavin (DHW)

**Call Meeting to Order**

Brian McCauley, the Region IV Citizen Review Panel Chair, called the meeting to order at 4:01 pm.

**Motion:** Brian made a motion to approve the April meeting minutes as written. Britney seconded. None opposed. The motion carried.

**Motion:** Brian made a motion to amend the agenda, with the Executive Session moved to the end of the agenda due to Alisha not having the required background check and training at this time. Britney seconded. None opposed. The motion carried.

**Foster Parent Survey**

Heather confirmed that complete results from the DHW survey have not been released yet. Some data had been compiled into a slideshow, which will be presented at the June CRP meeting.

**Comprehensive Safety Assessment Standard**

The existing intake screening standard was shared and discussed. The Panel discussed previous situations that had arisen and how and when they are brought to the attention of law enforcement. DHW provided more information on the various types of reports that can be made to DHW and how each of them is handled, and what further action is taken, if any. Issues of staffing levels and the long lead time to train new personnel were discussed and possible options such as sharing staff between districts or bringing on personnel part time.

## **July Meeting Scheduling**

The July meeting is scheduled for July 11<sup>th</sup> due to Independence Day. Options for scheduling in-person meetings were discussed. The consensus of the Panel was to meet in-person in July, and then as needed going forward.

## **Administrative Updates**

Jason and Courtney shared a proposed update to the legislation establishing Citizen Review Panels to give the Panel the ability to choose a community partner to work with, rather than being obligated to partner with the Public Health Districts. There is also no provision for funding currently in place. The Panel discussed their feelings on the proposal. It was agreed to put further discussion on this topic on the agenda for the June meeting. Jason also shared information on the 20<sup>th</sup> Annual Keeping Children Safe Conference if any Panel members were interested in attending.

## **Executive Session**

**Motion:** Nicole moved that the Panel, pursuant to Idaho Code §74-206, convene in Executive Session to discuss items exempt from public disclosure. Britney seconded. The motion was confirmed by roll call vote. Shannon McCarthy, aye; Nicole Noltensmeyer, aye; Allison Berkson, aye; Britney Journee, aye; Brian McCauley, aye.

The Panel entered into Executive Session at 5:42pm to discuss items exempt from public disclosure. During this session, the Panel received information on cases.

**Motion:** Nicole moved that the Panel, pursuant to Idaho Code §74-206, exit Executive Session at 5:59pm. Britney seconded the motion. The motion was confirmed by roll call vote. Shannon McCarthy, aye; Nicole Noltensmeyer, aye; Allison Berkson, aye; Britney Journee, aye; Brian McCauley, aye.

## **Adjourn**

The Panel confirmed items to go on the agenda for the June meeting.

Brian McCauley, Region IV Citizen Review Panel Chair, adjourned the meeting at 6:02pm.

*Meeting minutes prepared by Jason Shaw*