



**Region IV Citizen Review Panel
707 N. Armstrong Pl, Boise, ID 83704
Bluebird**

**Tuesday, September 5, 2023
4:00 pm – 6:00 pm**

Meeting Minutes

Members: Brian McCauley, Britney Journee, Shannon McCarthy, Alisha Merrill. Merritt Dublin, Allison Berkson, Nicole Noltensmeyer

Absent:

Staff: Jason Shaw (CDH), Rachael Peace (DHW), Carolyn

Call Meeting to Order

Brian McCauley, the Region IV Citizen Review Panel Chair, called the meeting to order at 4:00 pm.

Motion: Brian made a motion to approve the August meeting minutes as written. Britney seconded. None opposed. The motion carried.

Motion: Brian made a motion to approve the September agenda as written. Britney seconded. None opposed. The motion carried.

Upcoming Panel Member changes were announced. The Panel discussed their intentions for recruiting new members and what they would like to see in applicants.

Relative Timeliness Policy Discussion

The Panel discussed Idaho's Relative Timeliness Policy. Differences in how relative was defined by Idaho State Code versus Federal Code were discussed and how that impacts placing the child. The Panel discussed how this challenge was approached in Region 6 to explore different options and get outside perspectives.

Conflict of Interest

The Panel continues discussion from the August meeting on possible conflicts of interest, and the Panel feels they have no conflict of interest due to not having any financial interests at stake, and they can and will opt out of cases if their professional careers pose any conflicts.

The Panel discussed their current policy of also not reviewing cases they have a personal connection to, and passing those cases off to another member of the Panel.

Executive Session

Motion: Brian moved that the Panel, pursuant to Idaho Code §74-206, convene in Executive Session to discuss items exempt from public disclosure. Merritt seconded. The motion was confirmed by roll call vote. Shannon McCarthy, aye; Alisha Merrill, aye; Britney Journee, aye; Nicole Noltensmeyer, aye; Allison Berkson, aye; Merritt Dublin, aye; Brian McCauley, aye.

The Panel entered into Executive Session at 5:07pm to discuss items exempt from public disclosure. During this session, the Panel received information on cases.

Motion: Brian moved that the Panel, pursuant to Idaho Code §74-206, exit Executive Session at 6:06pm. Allison seconded the motion. The motion was confirmed by roll call vote. Shannon McCarthy, aye; Alisha Merrill, aye; Britney Journee, aye; Nicole Noltensmeyer, aye; Allison Berkson, aye; Merritt Dublin, aye; Brian McCauley, aye.

Adjourn

Brian McCauley, Region IV Citizen Review Panel Chair, adjourned the meeting at 6:10pm.

Meeting minutes prepared by Jason Shaw