



**Region IV Citizen Review Panel  
707 N. Armstrong Pl, Boise, ID 83704  
Bluebird**

**Tuesday, November 7, 2023  
4:00 pm – 6:00 pm**

**Meeting Minutes**

**Members:** Brian McCauley, Britney Journee, Shannon McCarthy, Merritt Dublin

**Absent:** Alisha Merrill, Nicole Noltensmeyer

**Staff:** Jason Shaw (CDH), Rachael Peace (DHW), Jessica Ivancic, Carlos Galindo (Guests)

**Call Meeting to Order**

Brian McCauley, the Region IV Citizen Review Panel Chair, called the meeting to order at 4:01 pm.

**Motion:** Brian made a motion to approve the October meeting minutes as written. Britney seconded. None opposed. The motion carried.

**Motion:** Brian made a motion to adjust the order of the items on the November agenda. Britney seconded. None opposed. The motion carried.

**Applicant Interviews**

The Panel interviewed Jessica Ivancic for an open position on the Citizen Review Panel. Upon completion of the interview, the Panel discussed the results.

**Motion:** Brian made a motion to invite Jessica to join the Panel. Merritt seconded. None opposed. The motion carried.

After the interview, the Panel discussed getting case review assignments now that the Assistant Chair has stepped down. The Panel also discussed opportunities for DHW leadership to attend the meeting, and what direction they would like to see the Panel move in.

The Panel then interviewed Carlos Galindo for an open position on the Citizen Review Panel. Upon completion of the interview, the Panel discussed the results.

**Motion:** Brian made a motion to invite Carlos to join the Panel. Britney seconded. None opposed. The motion carried.

The Panel discussed ideas for the agenda for the December meeting.

### **Executive Session**

The Panel did not go into Executive Session during this meeting.

### **Adjourn**

Brian McCauley, Region IV Citizen Review Panel Chair, adjourned the meeting at 5:51pm.

*Meeting minutes prepared by Jason Shaw*