



**Region IV Citizen Review Panel
707 N. Armstrong Pl, Boise, ID 83704
Bluebird**

**Monday, May 13, 2024
4:00 pm – 6:00 pm**

Meeting Minutes

Members: Nicole Noltensmeyer, Carlos Galindo, Merritt Dublin, Jessica Ivancic, Brian McCauley

Absent: Alisha Merrill, Shannon McCarthy

Staff: Jason Shaw (CDH)

Guest: Racheal Peace (DHW)

Call Meeting to Order

Merritt Dublin, the Region IV Citizen Review Panel Chair, called the meeting to order at 4:01 pm.

Motion: Brian made a motion to approve the April meeting minutes with an update to the name of the person who adjourned the meeting. Nicole seconded. None opposed. The motion carried.

Motion: Nicole made a motion to approve the May agenda with the addition of a discussion on permanency options. Brian seconded. None opposed. The motion carried.

Public Q&A Meeting Planning

The Panel discussed the possibility of partnering with DHW for the Q&A session. The Panel's consensus was that having DHW present would possibly cause people to censor themselves and not provide candid feedback. The Panel decided to hold the Q&A session at the June 10th meeting and discussed ways to advertise the meeting to the public.

The Panel chose to setup a Google drive to facilitate sharing documents.

CRP Process Overview

Due to the number of new members, the Panel discussed the steps they take to distribute case assignments, how to report their case review statistics, and the ability to discuss their cases during Executive Sessions of their meetings. The Panel also considered inviting leadership at DHW to a meeting once those positions have been filled to discuss ways to more effectively collaborate.

Update on IDHW POI Efforts

Racheal discussed the steps to get new members access to E-Cab to perform case reviews. She also shared information on DHW's Program Improvement Plan that was submitted on March 14th. Feedback on the PIP was received at the end of April, and they're discussing the overarching goals they identified for improvement. DHW is currently waiting for the plan to be finalized by the Children's Bureau. The Panel discussed the ways this will help them conduct their case reviews in the most effective way possible. They also discussed details on how the reviews are done that lead to the PIP, and who is involved at each step of the process. The Panel discussed inviting Stephanie Miller to a future meeting to discuss the policies regarding adoption subsidy limits.

Executive Session

The Panel did not go into Executive Session at this meeting.

Adjourn

Merritt Dublin, Region IV Citizen Review Panel Chair, adjourned the meeting at 5:55pm.

Meeting minutes prepared by Jason Shaw