
CENTRAL DISTRICT HEALTH BOARD OF HEALTH REGULAR MEETING | MINUTES
707 N. Armstrong Place, Boise, ID 83704 | Syringa Conference Room
Friday, February 21, 2025, 8:30 a.m.

View meetings live at youtube.com/channel/UC4LJ1BM5Jv3zccznYkXarw/

Call board meeting to order and roll call – Comr. Clay Tucker, Vice Chair

Commissioner Clay Tucker, Board Vice Chair, called the Central District Health (CDH) Board of Health meeting to order at 8:30 A.M. The board members were identified by roll call: Comr. Katlin Caldwell, Valley County; Dr. Jane Young, Ada County; Betty Ann Nettleton, Elmore County; Dr. Greg Ferch, Ada County; Comr. Crystal Rodgers, Elmore County; Dr. Ryan Cole, Ada County; Comr. Clay Tucker, Boise County;

Guests and staff in attendance were Russ Duke, District Director; Cory Kennedy, Recorder; Laurel Gearhart, Support Services Division Administrator; Curtis Loveless, Community & Environmental Health Division Administrator; Beth Bolen, Family & Clinic Services Division Administrator; Mike Reno, Program Manager; Melanie Quas, Program Manager; Stephanie Borders, Communications & Marketing Manager; Ada County Commissioner Rod Beck;

Call for changes to agenda; vote to approve of agenda – Comr. Clay Tucker, Vice Chair

Vice Chair Clay Tucker called for a motion to approve the February 21, 2025, agenda.

Motion: Betty Ann Nettleton motioned to approve the February 21, 2025, agenda, seconded by Dr. Jane Young; the motion was put to a vote and was carried unanimously.

Discuss and vote on December 20, 2024, Board of Health minutes – Comr. Clay Tucker, Vice Chair

Vice Chair Clay Tucker called for a motion to approve the December 20, 2024, minutes as presented.

Motion: Dr. Jane Young motioned to approve the December 20, 2024, minutes as presented, seconded by Betty Ann Nettleton. The motion was put to a vote and was carried unanimously.

Provide and review FY-2025 financial report – Laurel Gearhart, Staff

Laurel provided an overview of the current FY-2025 Budget to Actual report. We are approximately 58.3% through FY-2025. The FY-2025 Cash Balance Statement reflected a total cash balance of \$9,573,959, comprised of \$6,521,686 in total reserve fund designations, \$3,954,550 in total restricted funds, and (\$902,278) in cash balance undesignated/unrestricted.

Ada & Boise County

707 N. Armstrong Pl. Boise, ID 83704
208-375-5211

Elmore County

520 E. 8th N. Mountain Home, ID 83647
208-587-4407

Valley County

703 1st St. McCall, ID 83638
208-614-7194

Discuss and vote on the FY-2025 Budget Revision and Reserve Fund Designation – Laurel Gearhart, Staff

Laurel provided an overview of the FY-2025 Budget Revision and Reserve Fund Designation for the Board's approval. The Budget Revision reflects a \$573,000 decrease in Personnel Costs, a \$500,200 decrease in Operating Costs, a \$20,000 increase in Capital Outlay, and a \$348,100 increase in Trustee and Benefits for a total decrease in expenditures of \$705,100.

Vice Chair Clay Tucker called for a motion to approve the FY-2025 Budget Revision and Reserve Fund Designation as presented.

Motion: Dr. Greg Ferch motioned to approve the FY-2025 Budget Revision and Reserve Fund Designation as presented, seconded by Dr. Ryan Cole; the motion was put to a vote and was carried unanimously.

Non-Municipal Solid Waste Oversight – Curtis Loveless, Mike Reno, Staff

Curtis and Mike provided background on Solid Waste Oversight and some current issues facing that oversight specific to non-municipal solid waste (NMSW). Curtis also provided the board with information on the Health Districts' plan to provide Solid Waste Oversight moving forward including removing our responsibilities with private NMSW from the MOU we have with the Department of Environmental Quality.

IT Security Presentation – Laurel Gearhart, Kent Petzold, Staff

Laurel and Kent provided an update on the current state of Cybersecurity at Central District Health and the efforts our IT team is taking to protect the district from potential hacks and other Cybersecurity threats.

PAT Team Presentation – Melanie Quas, Staff

Melanie provided background on the Parents as Teachers (PAT) program and the services the program offers. Melanie also shared some goals of the program moving forward. The Board expressed their support and appreciation for the PAT team's work.

Emergency and Non-Emergency Succession Planning Policy – Russ Duke, District Director

Russ reviewed the current Emergency and Non-Emergency Succession Planning Policy for the Board's approval.

Vice Chair Clay Tucker called for a motion to approve the Emergency and Non-Emergency Succession Planning Policy as presented.

Motion: Betty Ann Nettleton motioned to approve the Emergency and Non-Emergency Succession Planning Policy as presented, seconded by Dr. Ryan Cole; the motion was put to a vote and was carried unanimously.

Election for Board Chair – Russ Duke, District Director

Vice Chair Clay Tucker called for a motion to nominate a Board Member to fill the vacant role of Board Chair for the remainder of the vacant term through May 2025.

Motion: Dr. Ryan Cole motioned for Dr. Greg Ferch to fill the vacant role of Board Chair for the remainder of the term through May 2025, seconded by Comr. Crystal Rodgers; the motion was put to a vote and was carried unanimously.

Update on the Executive Council – Betty Ann Nettleton

Betty Ann Nettleton provided updates from recent Executive Council meetings.

Director's Report – Russ Duke, District Director

Russ discussed the upcoming FY-2026 Budget review and approval process. Russ also discussed funding streams and other revenue sources and the impact any pause or cancellation of those funds could have.

Public Comment – Comr. Clay Tucker, Vice Chair

No public comments were brought before the board.


Adjournment – Comr. Clay Tucker, Vice Chair

The next Board of Health meeting will be on Friday, March 28, 2025, starting at 8:30 A.M. at the Boise office. The board adjourned at 10:54 A.M.

Attest:



Dr. Greg Ferch
Board Chair



Russell A. Duke, District Director
Secretary to the Board of Health

Date approved: 3/28/25