
CENTRAL DISTRICT HEALTH BOARD OF HEALTH REGULAR MEETING | MINUTES
707 N. Armstrong Place, Boise, ID 83704 | Syringa Conference Room
Friday, March 28, 2025, 8:30 a.m.

View meetings live at youtube.com/channel/UC4LJ1BM5Jv3zczecYkXarw/

Call board meeting to order and roll call – Dr. Greg Ferch, Chair

Dr. Greg Ferch, Board Chair, called the Central District Health (CDH) Board of Health meeting to order at 8:30 A.M. The board members were identified by roll call: Comr. Katlin Caldwell, Valley County; Dr. Jane Young, Ada County; Betty Ann Nettleton, Elmore County; Dr. Greg Ferch, Ada County; Comr. Crystal Rodgers, Elmore County; Dr. Ryan Cole, Ada County; Comr. Clay Tucker, Boise County;

Guests and staff in attendance were Russ Duke, District Director; Linda Stormes, Recorder; Laurel Gearhart, Support Services Division Administrator; Curtis Loveless, Community & Environmental Health Division Administrator; Beth Bolen, Family & Clinic Services Division Administrator; Stephanie Borders, Communications & Marketing Manager; Becca Jenkins, Program Manager;

Call for changes to agenda; vote to approve of agenda – Dr. Greg Ferch, Chair

Chair Greg Ferch called for any changes to the agenda as presented; no changes were brought up, and the agenda was approved.

Discuss and vote on February 21, 2025, Board of Health minutes – Dr. Greg Ferch, Chair

Chair Greg Ferch called for any changes to the February 21, 2025, Board of Health minutes; no changes were brought up, and the February 21, 2025, Board of Health minutes were approved.

Provide and review FY-2025 financial report – Laurel Gearhart, Staff

Laurel provided an overview of the current FY-2025 Budget to Actual report. We are approximately 66.67% through FY-2025. The FY-2025 Cash Balance Statement reflected a total cash balance of \$12,767,391, comprised of \$6,509,337 in total reserve fund designations, \$3,907,869 in total restricted funds, and \$2,350,185 in cash balance undesignated/unrestricted.

Review and discuss Opioid Settlement Funds – Curtis Loveless, Becca Jenkins, Staff

Curtis and Becca provided an overview of Central District Health's Opioid Settlement Funds. We have received a total of \$4,024,066.17. Total expenditures through January 2025 are \$653,000. Becca shared information on the work the program has done and their plans for the future. The Board expressed their support and appreciation for the work the program is doing.

Ada & Boise County

707 N. Armstrong Pl. Boise, ID 83704
208-375-5211

Elmore County

520 E. 8th N. Mountain Home, ID 83647
208-587-4407

Valley County

703 1st St. McCall, ID 83638
208-614-7194

Discuss and vote on budget guidance for the FY-2026 Budget, including compensation plan for CDH staff and county funding request – Russ Duke, District Director

Russ reviewed the budget process, leading to the budget committee meeting on May 9, 2025. The board will approve a proposed budget at the April Board of Health Meeting, which will be presented to our County Commissioners before the District IV Budget Committee meeting on May 9. Russ received support from the Board to develop the FY-2026 draft budget, requesting a 3% increase from the counties. The plan will incorporate a wage increase for staff, following Korn Ferry's FY-2026 recommendations.

Chair Greg Ferch called for a motion to approve creating a FY-2026 Draft Budget with a 3% increase request from the counties.

Motion: Commissioner Clay Tucker motioned to approve creating a FY-2026 Draft Budget with a 3% increase request from the counties, seconded by Dr. Ryan Cole; the motion was put to a vote and was carried unanimously.

CDH Purchasing Policy – Laurel Gearhart, Staff

Laurel presented the Board with an updated version of Central District Health's purchasing policy for their review and approval. The updated policy ensures compliance with purchasing rules for political subdivisions and adjusts the thresholds for going out to bid. In addition to those changes, the updated policy also now includes the P-Card and Grant Partnership policies.

Chair Greg Ferch called for a motion to approve the updated Purchasing Policy as presented.

Motion: Dr. Jane Young motioned to approve the updated Purchasing Policy as presented, seconded by Betty Ann Nettleton; the motion was put to a vote and was carried unanimously.

Discuss the preferred path forward for the public swimming pool inspection program that has been removed from the Department of Health and Welfare's authority through H202. This change will eliminate the pool health and safety rules on July 1, 2025, that delegate the inspections to public health districts. – Russ Duke, District Director, Curtis Loveless, Staff.

Russ provided the Board with background on the public swimming pool inspection program. Curtis asked for the Board's direction on their preference for Central District Health's public swimming pool inspection program. The Board's preference is to continue exploring options, and working with community partners to develop standards and then collaborating with Mike Kane to logistically determine the best path to make the program work.

Director's Report – Russ Duke, District Director

Russ shared some information on pending ballots up for a vote at the Executive Council. He also shared updates on the MOU agreement between Central District Health and the Department of Environmental Quality.

Public Comment – Dr. Greg Ferch, Chair

No public comments were brought before the board.

Adjournment – Dr. Greg Ferch, Chair

The next Board of Health meeting will be on Friday, April 18, 2025, starting at 8:30 A.M. at the Boise office. The board adjourned at 11:13 A.M.

Attest:

A handwritten signature in blue ink, appearing to read "Greg Ferch", written over a horizontal line.

Dr. Greg Ferch
Board Chair

A handwritten signature in blue ink, appearing to read "Russell A. Duke", written over a horizontal line.

Russell A. Duke, District Director
Secretary to the Board of Health

Date approved: 4/18/25