



**Region IV Citizen Review Panel
707 N. Armstrong Pl, Boise, ID 83704
Bluebird**

**Monday, January 13, 2025
4:00 pm – 6:00 pm**

Meeting Minutes

Members: Merritt Dublin, Jessica Ivancic, Alisha Merrill, Carlos Galindo, Shannon McCarthy, Brian McCauley, Nicole Noltensmeyer

Absent:,

Staff: Jason Shaw (CDH)

Guest: Racheal Peace (DHW)

Call Meeting to Order

Merritt Dublin called the meeting to order at 4:03 pm.

Minutes Approval

Motion: Shannon McCarthy made a motion to approve the December meeting minutes as written. Nicole Noltensmeyer seconded. None opposed. The motion carried.

Motion: Merritt Dublin made a motion to approve the January meeting agenda as written. Carlos Galindo seconded. None opposed. The motion carried.

CRP Annual Meeting/Elections

Nicole announced she would be stepping down from the Panel due to moving out of the area. The Panel reviewed the duties of each of the positions on the CRP leadership team, and opened the floor for people to volunteer. Brian nominated all three current members of the leadership team to retain their positions for 2025.

Motion: Brian McCauley made a motion to reappoint the Chair, Vice Chair, and Secretary to their positions. Carlos Galindo seconded. None opposed. The motion carried.

The Panel discussed a holiday in October that conflicted with the currently scheduled meeting that day, and decided to shift their meeting back to the 20th instead. The Panel also discussed setting up time to conduct training on performing case reviews.

Executive Session

Motion: Nicole moved that the Panel, pursuant to Idaho Code §74-206, convene in Executive Session to discuss items exempt from public disclosure. Brian seconded. The motion was confirmed by roll call vote. Merritt Dublin, aye; Carlos Galindo, aye; Jessica Ivancic, aye; Alisha Merrill, aye; Brian McCauley, aye; Nicole Noltensmeyer, aye; Shannon McCarthy, aye.

The Panel entered into Executive Session at 4:24pm to discuss items exempt from public disclosure. During this session, the Panel received information on cases.

Motion: Nicole moved that the Panel, pursuant to Idaho Code §74-206, exit Executive Session at 6:02pm. Brian seconded the motion. The motion was confirmed by roll call vote. Merritt Dublin, aye; Carlos Galindo, aye; Jessica Ivancic, aye; Alisha Merrill, aye; Brian McCauley, aye; Nicole Noltensmeyer, aye; Shannon McCarthy, aye.

Adjourn

Merritt Dublin adjourned the meeting at 6:05pm.

Meeting minutes prepared by Jason Shaw