



**Region IV Citizen Review Panel  
707 N. Armstrong Pl, Boise, ID 83704  
Bluebird**

**Monday, October 21, 2024  
4:00 pm – 6:00 pm**

**Meeting Minutes**

**Members:** Merritt Dublin, Jessica Ivancic, Alisha Merrill, Carlos Galindo, Brian McCauley

**Absent:** Nicole Noltensmeyer, Shannon McCarthy

**Staff:** Jason Shaw (CDH)

**Guest:** Laura Denner (DHW), Teresa Vance (Supreme Court)

**Call Meeting to Order**

Merritt Dublin called the meeting to order at 4:05 pm.

**Minutes, Agenda Approval**

**Motion:** Brian made a motion to approve the September meeting minutes as written. Alisha seconded. None opposed. The motion carried.

**Motion:** Brian made a motion to approve the October agenda as written. Alisha seconded. None opposed. The motion carried.

**DHW Staff Introduction**

The Panel wasn't able to confirm with the DHW Staff member to attend the meeting. The Panel chose to cancel the November meeting due to the short time period before it would happen, and to meet next in December as regularly scheduled. Another attempt to schedule the DHW Staff Introduction will be made for the December meeting.

**Recommendation Review**

The Panel distributed and reviewed their previous recommendation information to inform their actions going forward. The Panel discussed their Quarterly Reports that go to the Legislature, and how the data is compiled to be submitted. The Panel also discussed their case reviews, and what their methodology and strategy would be for conducting those going forward. The

difficulty in getting data from DHW in a way that facilitates analysis was also discussed, as well as staffing and resource challenges that DHW is facing and the impact it is having on the system's functionality.

### **Website Information Discussion**

The Panel did not discuss posting information on their website.

### **Executive Session**

**Motion:** Brian moved that the Panel, pursuant to Idaho Code §74-206, convene in Executive Session to discuss items exempt from public disclosure. Alisha seconded. The motion was confirmed by roll call vote. Merritt Dublin, aye; Carlos Galindo, aye; Jessica Ivancic, aye; Alisha Merrill, aye; Brian McCauley, aye.

The Panel entered into Executive Session at 5:38pm to discuss items exempt from public disclosure. During this session, the Panel received information on cases.

**Motion:** Brian moved that the Panel, pursuant to Idaho Code §74-206, exit Executive Session at 5:51pm. Alisha seconded the motion. The motion was confirmed by roll call vote. Merritt Dublin, aye; Carlos Galindo, aye; Jessica Ivancic, aye; Alisha Merrill, aye; Brian McCauley, aye.

### **Adjourn**

Merritt Dublin adjourned the meeting at 5:51pm.

*Meeting minutes prepared by Jason Shaw*